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# Rio Arriba Adult Literacy Program

*Transforming Lives Through Literacy*

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**TUTOR:** \_\_\_\_\_ **LEARNER (First name, Last initial):** \_\_\_\_\_

**Month & year:** \_\_\_\_\_ **Tutoring Location:** \_\_\_\_\_

**Current Meeting Day(s):** \_\_\_\_\_ **Meeting Time:** \_\_\_\_\_ **ESL** \_\_\_\_\_ **BL** \_\_\_\_\_

<b>Tutor Activities:</b>	<b>One-to-one tutor time</b>	<b>Preparation time</b>	<b>Travel time</b>	<b>Student Initials</b>	<b>TOTAL VOLUNTEER TIME</b>
Date					
Date					
Date					
Date					
Date					
Date					
Date					
Date					
Date					
Month Total					Month Total

**Please round to the nearest quarter-hour. Due at the end of each month--THANKS!**

**Progress benchmarks achieved (new job or new work duties; got a library card; wrote note in English; mastered specific concept or difficult word pattern; more confidence in reading/computer; etc.) and tutor notes:** \_\_\_\_\_

\_\_\_\_\_

**Change of contact info or phone number (yours or student)? Challenges meeting with your student this month?**

\_\_\_\_\_